

# SOUTH CENTRAL INTERIOR DISTANCE EDUCATION SCHOOL



PO Box 4700 Stn Main  
Merritt, BC, Canada V1K 1B8  
www.scides.ca

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## School of Record Validation Form for International Students



- ✓ School must complete the application and submit on behalf of the student.
- ✓ All necessary documents and payment must be received prior to enrollment
- ✓ Courses expire 12 months after enrolment (*extensions may be available*).
- ✓ International Students, contact: [registrar@365.sd58.bc.ca](mailto:registrar@365.sd58.bc.ca)

A. STUDENT INFORMATION:					
LEGAL LAST NAME		LEGAL FIRST NAME	LEGAL MIDDLE NAME(S)		GENDER M / F
USUAL LAST NAME		USUAL FIRST NAME	BIRTH DATE mm/dd/yyyy	PEN	
STUDENT TELEPHONE NUMBERS					
Cell		Home		Work	
STUDENT EMAIL ADDRESS:			PARENT NAME AND EMAIL ADDRESS		
STUDENT MAILING ADDRESS			SCHOOL CONTACT:  SCHOOL CONTACT EMAIL:		
CITY	PROVINCE	POSTAL CODE			

CURRENT SCHOOL: Name/Phone/Fax	<p style="text-align: center;"><i>This signature confirms the course(s) listed meet the student's learning plan:</i></p> <p>Name (Please Print): _____</p> <p>Title: : _____</p> <p>Signature: _____</p>
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B. COURSE INFORMATION	C. PAYMENT INFORMATION							
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: center;">COURSES REQUESTED</td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> </table>	COURSES REQUESTED							<p>Course Fee: \$750/course (<i>see refund policy</i>)</p> <p>Refund Policy:</p> <ol style="list-style-type: none"> <li>1. If you cancel within 2 weeks of enrollment: \$50 cancellation fee.</li> <li>2. If you cancel after 2 weeks of enrollment: NO REFUND.</li> <li>3. If you have completed more than 10% of the course, NO REFUND, no matter when you cancel.</li> </ol> <p>Refundable Text Deposit: \$50/course (<i>if texts required</i>)</p> <p style="text-align: right;"><b>Total:</b>         \$ _____</p>
COURSES REQUESTED								

Text deposits will be refunded only when all textbooks are returned in good condition. Textbooks must be returned within 2 weeks of course completion or withdrawal from the course(s). An invoice for the full replacement value will be issued for any textbooks not returned, minus any deposit on file.

**FOR OFFICE USE ONLY:**

SOR counselor consulted by SCIDES  
 SCIDES teacher established contact with student  
 Payment received

Expiry Date: \_\_\_\_\_

NOTES:

Updated November 29, 2018